



Form for Information on the Fulfilment of Learning Objectives – Validation of Informal Learning

Only to be filled in if you want to achieve a recognition from the non-higher education sector

Applicant

SURNAME	FIRST NAME	DEGREE	PROGRAMME

Course/Module which is to be recognized

TITLE OF COURSE/MODULE TO BE CREDITED	SEMESTER	ECTS	SWS

A	LEARNING OBJECTIVES OF THE COURSE(S)/MODULE(S) TO BE CREDITED <i>(ALL PUBLISHED LEARNING OBJECTIVES MUST BE STATED! ATTENTION: IN THE CASE OF MODULES, THERE MAY BE LEARNING OBJECTIVES AT MODULE LEVEL AS WELL AS AT COURSE LEVEL. ALL LEARNING OBJECTIVES MUST BE LISTED WITHOUT EXCEPTION.)</i> " After completion of the course, students will be able to:..."	
B	My corresponding skills/abilities/competencies "I can..."	
C	Learning context - Where and through which activities were the skills/abilities/competences acquired? "I can do that because..."	
D	Reference to evidence "Proof of my competences is/are..."	

Incomplete information (e.g. missing learning objectives) leads either to a direct rejection or to a request for subsequent submission.

Exemplary possible proofs:

- Employment references
- Work samples
- Employment Certification
- Certificates/proofs of further trainings
- Employer's job appraisals

It is not necessary for recognition that all learning objectives (line A), which are nevertheless to be included in the list, are to be regarded as fully covered. By clarifying your existing skills/abilities/competencies (line B) and describing the context in which they were obtained (such as employer, job descriptions, etc., line C), you need to considerate that the skills/abilities/competencies (line B) are essential prerequisites for advanced courses and that they match the graduate profile.

You can merge lines if skills/abilities/competences (line B) are relevant for several learning objectives (line C).

1 Appendix¹

¹ The content of this chapter is automatically collapsed and can be expanded for additional information.